



Unclassified

BASIC ALLOWANCE FOR SUBSISTENCE (BAS)

- Instructor Introduction
- Administrative Notes

Revision: Jun2025

APPROVED FOR PUBLIC RELEASE: DISTRIBUTION UNLIMITED



Overview



- **References**
 - Navy Policy for BAS
 - Purpose of BAS
 - Applicable MILPERSMAN articles explained
- **Meal Deduction Authorization**
 - Types of BAS
 - How Meal Deductions are applied in conjunction with BAS
 - How Missed Meals are applied in conjunction with BAS
 - Meal Pass Issuance and Collection Process
- **Best Practices**



Navy Policy for BAS

- Upon completion of initial basic training, Service members entitled to Basic Pay may also be entitled to BAS unless otherwise restricted.
- For uniformity in making determinations, Government messes available in the geographical area must be used to the fullest extent compatible with economy and efficiency.

MILPERSMAN 7220-160

Purpose of BAS



- BAS is meant to offset costs for a member's meals.
- Since BAS is intended to provide meals for the service member, the rate payable is linked to the price of food.
- Each year it is adjusted based upon the increase of the price of food as measured by the United States Department of Agriculture (USDA) food cost index.

References



- MILPERSMAN 1746-010 Procedures when Government Messing is not Available
- MILPERSMAN 1746-020 Procedures when Authorized to Mess Separately
- MILPERSMAN 7220-150 Basic Allowance for Subsistence (BAS) – Specialized Terms
- MILPERSMAN 7220-160 Basic Allowance for Subsistence (BAS) – General Policies
- MILPERSMAN 7220-180 Basic Allowance for Subsistence (BAS) – Procedures for Members on Sea Duty
- MILPERSMAN 7220-182 Full Basic Allowance for Subsistence (BAS) II



MILPERSMAN 1746-010

Procedures when Government Messing is NOT Available

- The installation commander will determine if government messing is in fact not available for enlisted members performing duty, including members assigned to tenant commands and naval vessels homeported at that installation.
- If a finding of non-availability is made, the following actions may apply:

If...	Then...
determination of nonavailability has been made,	approval authority for BAS may be delegated to tenant commanders.
if at any time the conditions to entitlement change, e.g., a government mess becomes available,	the installation commander shall take appropriate action to ensure that all BAS authorizations based on nonavailability of government messing are suspended.

MILPERSMAN 1746-010 cont.



Duties Not in Proximity of Military Installation

- For service members whose duties are not performed within reasonable proximity to a military installation (e.g. recruiters, Navy Reserve Officer Training Corps staff, etc.) the member's Commanding Officer (CO) will make the determination of non-availability of Government messing.



MILPERSMAN 1746-020

Procedures when Authorized to Mess Separately

- Enlisted members may be authorized RATSSEP when the Responsible Commanding Officer (RCO) determines two or more of the following guidelines justify payment:
 - Location of the member's residence
 - Specialized duties
 - Working hours
 - Dining hall capacity
 - Distance to the dining hall
- In addition, the member must consistently and routinely miss two or more available general mess meals per day to qualify for RATSSEP.
- Authorized absences are authorized RATSSEP.



MILPERSMAN 1746-020 cont.

Pay grade based RATSSEP policy for enlisted

- E1 through E6: Members should be granted RATSSEP when living with their families.
- Military couples – Mil. to mil. without dependents are generally authorized RATSSEP.
 - MILPERSMAN 7220-180 for restrictions when one or both is/are on sea duty.



MILPERSMAN 1746-020 cont.

Pay grade based RATSSEP policy for enlisted

- Geographic bachelors – This authorization does **NOT** automatically extend to geographic bachelors in pay grades E1 through E6 residing in bachelor enlisted quarters (BEQ).
- E7 and above: Members are authorized RATSSEP regardless of dependencies or meeting the justification if they are not on sea duty as defined by MILPERSMAN 7220-150.

MILPERSMAN 7220-160



BAS – General Policies

- Normally, enlisted members are subsisted-in-kind.
- For uniformity in making determinations, government messes available in the geographical area must be used to the fullest extent compatible with economy and efficiency.
- Responsible Commanding Officer (RCO) responsibilities:
 - Authorizing BAS
 - Determining availability of government mess
 - Auditing and reverifying BAS authorizations

MILPERSMAN 7220-150



BAS – Specialized Terms

- Impracticable - Not practical or reasonable due to:
 - time, distance, or other external circumstances.
 - adverse impact on member's mission.
- Responsible Commanding Officer (RCO)
 - The CO of a shore activity operating one general mess or more.
 - Sole authority for granting authorizations to mess separately.
 - Authority cannot be delegated to other tenant commands.
- Sea Duty
 - Service performed by a permanent party crewmember in a self-propelled vessel in an active status, in commission or in service, and is equipped with berthing and messing facilities.



MILPERSMAN 7220-160 cont.

- BAS continues as long as circumstances remain unchanged.
A new request must be submitted if member transfers.
- Unit CO/OICs are responsible to determine when use of government mess is impracticable due to location, duties or unusual work hours.
- OPNAV N13, Military Personnel Plans and Policy is the ONLY authority that may make a determination of impracticability due to adverse effects on member's assigned mission.
- Limitation of authority of naval vessel COs to grant BAS.
- Military members may not be provided meals or rations at no charge on behalf of government while entitled to BAS.

MILPERSMAN 7220-180



BAS – Procedures for Members on Sea Duty

- Members assigned to sea duty, as defined in MILPERSMAN 7220-150, are normally **NOT** eligible to receive a subsistence allowance.
- Refer to MILPERSMAN 1746-020 for procedures when members are performing temporary duty ashore.
- Every CPO (E7 through E9) must belong to the ship's mess unless assigned to another mess and subsists there.



MILPERSMAN 7220-180 cont.

- CO's of a ship in overhaul or other maintenance should use decision criteria to select appropriate messing option for crew.

IF the ship galley or messing facility is...	AND the ship is located...	THEN COs may...
Inoperable due to repair work,	Where no government mess is available,	grant BAS at the "messing not available" rate.
	Where government mess is available,	request to mess separately (RATSSEP).

- Requests for RATSSEP must be submitted to the RCO via the immediate superior in command (ISIC).



MILPERSMAN 7220-182

Full BAS (aka BAS II)

- Enlisted members on duty at a permanent station and assigned to single (unaccompanied) government quarters.
- Entitlement to BAS II is based upon the following:
 - The quarters do not have adequate food storage or preparation facilities.
 - A government mess is not available.
 - The government cannot otherwise make meals available.
- BAS II rate is fixed at twice the rate for standard BAS.



Meal Deduction Authorization

Enlisted members receive either:

- Furnished meals provided by a government mess and a partial BAS
- Full BAS if meals are not furnished
 - When Government mess is not available/practical
 - When approved to mess separately

- Officers entitled to basic pay are entitled to BAS.
- The rate for all officers is the same.

DoD 7000.14-R Financial Management Regulation Volume 7A, Chapter 25
* August 2023

*Table 25-1. BAS Rates
For the most current rates, see BAS table on DFAS.MIL.

Effective Date	OFFICERS	ENLISTED	BAS II (Note 1)
January 1, 2023	\$311.68	\$452.56	\$905.12
January 1, 2022	\$280.29	\$406.98	\$813.96

NOTE: BAS entitlement amount is reviewed annually.



Meal Deduction Auth. cont.

- Mandatory pay account collection may be imposed for Enlisted members in certain circumstances where:
 - it is not feasible to control dining access
 - or collect cash due to operational constraints
 - or where efficiency of operation requires collection for all meals
- When a commander/CO requires mandatory pay account collection, the collection will be made for all meals available, whether the meals are actually eaten or not.
- Mandatory collections are made day-for-actual-day, not on a 30-day month basis.
- Unless the member is receiving a per diem for subsistence, the collection will be at the discount meal rate.

i.e., Sea Duty
Field Duty
Essential Station Messing
Accession Pipeline Mil. Tng.



Meal Deduction Auth. cont.

Military members are **NOT** entitled to BAS when:

- Undergoing Basic Military Training, including initial officer training
- In an excess leave status
- In an absent-without-leave status unless excused as unavoidable
- On an approved educational leave of absence
- A member with no dependents is training for, attending, or participating in Pan American games, Olympic Games, or other specifically authorized international amateur sport
- Serving a court-martial sentence that includes confinement and total forfeiture of pay and allowances. BAS will be stopped on the date the sentence is adjudged, and the member is confined, or when total forfeitures become effective.



NSIPS Missed Meals

- Login to NSIPS Personnel Clerk Account and navigate to:
- Entitlements > Refunds > Use > Missed Meals-Create:
- Enter Member's SSN and click Search
- Select either: Report, Correct, or Cancel
- Select the Start Date lookup button
- Select applicable Start or Stop Date
- Enter number of Missed:
- Breakfasts Dinners Suppers
- Click Validate button (bottom left) to ensure required data entered
- Click 'Appr Action' dropdown arrow and select 'Approve'
- NOTE: All numbers for missed breakfasts, dinners, and suppers should equal the number of days from Start to Stop if all meals are missed.
- Select [Save] and begin the standard workflow process.

DoD 7000.14-R

Financial Management Regulation

Volume 7A, Chapter 25

* August 2023

*Table 25-2. Meal Collection Rates

Effective January 1, 2023 (Notes 1 & 2)

R U L E	When a member receiving BAS also receives subsistence (meals or rations) from a Government mess or provided on behalf of the Government at the	and the meal received is	then the collection rate for calendar year 2023 is (note 2)
*1	discount meal rate (note 3)	breakfast	\$3.15
*2	discount meal rate (note 3)	lunch	\$5.25
*3	discount meal rate (note 3)	dinner	\$4.50
*4	discount meal rate (note 3)	daily total	\$12.90
*5	standard meal rate (note 4)	breakfast	\$4.30
*6	standard meal rate (note 4)	lunch	\$6.85
*7	standard meal rate (note 4)	dinner	\$5.95
*8	standard meal rate (note 4)	daily total	\$17.10

NOTE: Meal Deduction entitlement amount is reviewed annually.



Meal Pass Issuance & Collection

Documentation may consist of one of the following:

- PCS orders endorsed with all intermediate and gaining commands
- TAD orders and endorsements
- Locally generated command memo with ship/unit sailing list signed by the appropriate authority certifying RIK or BAS entitlement
- Approved individual requests to discontinue RIK and start BAS



Meal Pass Process cont.



TSC Clerk:

- Issues Meal Pass
- Prepares NAVSUP 1105 (salmon color)
- Or encodes the Sailor's CAC
- Collects Meal Pass
- Or updates Sailor's CAC
- Updates pay account

Best Practices



Monthly:

- Update and verify the Meal Pass Report
 - Provides a listing of all Members to whom the TSC has issued a Meal Pass
- Update and verify the DMO Meal Deduction (DN) Report
 - Identifies all Members serviced by the TSC with an open DN collection
- TSC will provide the Meal Pass Report on all personnel entitled to RIK
 - Sent to the host activity Food Service Officer
 - In accordance with NPPSCINST 4060.1

Always protect PII



Questions?

Summary and Review



In this lesson we covered:

- **References**
 - Navy Policy for BAS
 - Purpose of BAS
 - Applicable MILPERSMAN articles explained
- **Meal Deduction Authorization**
 - Types of BAS
 - How Meal Deductions are applied in conjunction with BAS
 - How Missed Meals are applied in conjunction with BAS
 - Meal Pass Issuance and Collection Process
- **Best Practices and Lessons Learned**

Conclusion



Thanks for your participation in today's
**BASIC ALLOWANCE FOR SUBSISTENCE
(BAS)**
training!

For Qualtrics this is lesson #**840**
Scan QR code for attendance!

https://usnavy.gov1.qualtrics.com/jfe/form/SV_0TgIQYZg67NX9pY